

**Kentucky Department of Education  
Division of School and Community Nutrition  
Site/School Request**

**Site Number  
For State Use Only**

Name of Site/School:					
Site/School Address:				Phone #:	
City:		State		Zip:	
Contact Name:					
Sponsor #:		Diocese:		Type:	
Sponsor Name:					
County:					

Please return to School and Community Nutrition, 500 Mero Street, 23<sup>rd</sup> Floor, Capital Plaza Tower, Frankfort, KY 40601 or fax to 502-564-5519 or email to your assigned approval consultant.

Upon receipt by SCN, your site will be assigned a Site Number and entered into the Application/Agreement system where it will be available for completion of a Site/School Information Sheet.

The site number will be returned to you so that you can access the Site/School Request form through the online Application/Agreement.